



NORTH FORK RANCHERIA OF MONO INDIANS OF CALIFORNIA

REGULAR COUNCIL MEETING

Meeting Minutes

- I. **Call to Order**
Tribal Chairperson **Elaine Fink**, called to order the regular meeting of the North Fork Rancheria at 9:14 a.m. on **September 05, 2019** in North Fork, CA.
- II. **Moment of Silent Prayer**
A moment of Silent Prayer was observed.
- III. **Roll Call**
Tribal Secretary, Katrina Guitierrez conducted a roll call. The following Council members were present: Elaine Fink, Fred Beihn, Katrina Guitierrez, Maryann McGovran, and Jacquie Van Huss.

Staff Present:
Teri Haggard – CFO
Glenn Basconcillo – Consultant
Paul Irwin – IHA Director
Melody DeWolf – Store Manager
Tawanish Lavell – ICWA
Debra Kerns Barba – Admin Asst. IHA
Jerami Middleton – Project Manager
Lou Beihn – Enrollment
Rose Cobb – Enrollment
Carol Coronado – Enrollment
Brooke Coleman – Enrollment Technician
- IV. **Approval of Meeting Agenda**
Treasurer McGovran motioned to approve the meeting agenda. Council Member Van Huss seconded. Mc 5/0/0
- V. **Approval of Meeting Minutes from the previous meeting (s)**
Council Member Van Huss motioned to approve the special meeting minutes of August 22, 2019. Secretary Guitierrez seconded. Mc 4/0/0

Council Member Van Huss motioned to approve the special meeting minutes of August 29, 2019. Treasurer McGovran seconded. Mc 5/0/0

VI. New Business

1. *Paul Irwin – IHA Director*

a. Sierra Mono Museum

Mr. Irwin reported that the ICDBG budget is almost at its budgeted amount. There is still an unmet need of \$46,077.08 for the project to be complete and that there is a lot work to be done. It was also reported that Mr. Irwin has already extended the grant another six months from December instead of the original due date. A discussion was held regarding the original intent of having the Museum do a capital campaign for fundraising and how it didn't work out. Mr. Irwin also had a concern about the immediate need of the payment of the storage. The storage costs \$800.00 for three months and it is due at the end of September.

Tribal Council agreed to have a meeting with the Museum Board of Directors to let them know about this.

b. Madera County MOU for Fire Station

Tribal Council and Mr. Irwin reviewed the MOU between the Tribe and Madera County. The MOU will extend the 2013 agreement but Mr. Irwin suggested to reference the 2009 agreement as well. In the MOU, the Tribe shall be responsible for routine grounds maintenance including but not limited to, weed eating, and repairs to exterior drainage around the Station with cost not to exceed of \$24,420.00 as outlined in the estimate. Mr. Irwin will consult with the County's legal team to get a confirmation on whether the 2009 MOU should be referenced and bring back to Tribal Council.

c. Monument

Mr. Irwin wanted to confirm a meeting date with the artist for the monument. Tribal Council agreed to next week either on 09/09/19 or 09/12/19.

*Council Member Van Huss motioned to go into executive session #1 @ 10:16 a.m.
Treasurer McGovran seconded. Mc 5/0/0*

A discussion was held.

*Council Member Van Huss motioned to come out of executive session @ 10:33 am.
Secretary Guitierrez seconded. Mc 5/0/0*

2. *Melody DeWolf – Store Manager*

a. Nobe

Ms. DeWolf inquired about the Tribal I.D. for Citizens policy. After a discussion was held, Tribal Council agreed for the staff not to ask each and every person that walks through the door for a Tribal I.D. but to make a sound judgement call on who to ask or wait until the person says that he or she is a citizen.

Mrs. DeWolf will also ask Brother Boy about Nobe and inquire about using it for a photo op.

b. Minor Children

Ms. DeWolf inquired about minor children going into the store alone for safety concerns. After a brief discussion, Tribal Council agreed that it's okay to have minor children go into the store alone.

c. Irrigation System

Ms. DeWolf reported that the sprinkler system is down so she and Mike have been watering themselves. Tribal Council directed Ms. DeWolf to complete a work order for IHA but in the event that they can't do it, then ask for a recommendation for an outside vendor.

d. New Vendors and Merchandise

Ms. DeWolf suggested to purchase a Keuring coffee maker for those people that are asking for coffee. Treasurer McGovran suggested for her to put it on a spreadsheet and bring back to Tribal Council.

JV left @ 5:23

e. New Orders

1. *Treasurer McGovran motioned to purchase 4 crocheted backpacks and dream catchers from lots of knots for the total of amount \$260.00. Vice-Chairperson Beihn seconded. Mc 4/0/0*

2. *Secretary Guitierrez motioned to purchase beaded jewelry from Brian Elliot for the total of \$205.00. Vice-Chairperson Beihn seconded. Mc 4/0/0*

3. *Secretary Guitierrez motioned to purchase beaded jewelry from Dorothy Dandy for the total of \$250.00. Treasurer McGovran seconded. Mc 4/0/0*

Treasurer McGovran motioned to have Ms. DeWolf spend up to \$2,265.00 from Spotted Feather and Saddle Blankets. Vice-Chairperson Beihn seconded. Mc 4/0/0

4. Store Progress

This item was tabled.

VII. Unfinished Business

1. *Secretary Guitierrez*

a. EPD Committee Letter of Interest

Secretary Guitierrez reported that three letters of interest were received. Tribal Council held a discussion about whether or not to continue to have Tribal Council members on boards and committees. Vice-Chairperson Beihn stated that more information is gathered and thinks it's a good idea because it's more Tribal Council involvement. It also helps Tribal Council being kept in the loop when it comes to committees shared information.

Tribal Council asked Vice-Chairperson Beihn to leave the room due to conflict. Vice-Chairperson Beihn left the room @ 10:39 a.m.

Chairperson Fink also recused herself and left the room @ 10:41 a.m.

Chairperson Fink and Vice-Chairperson Beihn returned @ 10:44 a.m.

Council Member Van Huss motioned to appoint Jeanelle Tex for a 4-year term upon her completion of a background and drug test. Treasurer McGovran seconded. Mc 3/0/2 with Chairperson Fink and Vice-Chairperson Beihn abstaining.

Council Member Van Huss motioned to appoint Fred Beihn for a 4-year term upon completion of a drug test. Treasurer McGovran seconded. Mc 3/0/2 with Chairperson Fink and Vice-Chairperson Beihn abstaining.

b. Cultural Committee Letter of Interest

Council Member Van Huss motioned to appoint Codee Pomona for a 4-year term upon completion of a drug test and background check. Secretary Gutierrez seconded. Mc 5/0/0

2. Treasurer McGovran

a. Tribal Council Travel Reconciliation

Treasurer McGovran suggested to bring travel receipts to reconcile during meetings for travel and purchases with the Tribe's credit card for documentation purposes. By doing this, it will keep Tribal Council and the Fiscal Department accountable for receipts.

Council Member Van Huss motioned for Chairperson Fink to represent Tribal Council for the interview for the coastal office and to share a room with a TANF employee and to only receive per diem. Secretary Gutierrez seconded. Mc 5/0/0

b. Tribal Council Social Security

Treasurer McGovran explained the history of the Social Security payments and why it was not being withheld from Tribal Council Member's stipends. Once the Social Security Act was passed, the coverage agreement was signed by Tribal Chairperson Fink on March 14, 2019. By signing the agreement, the Tribe will now supply coverage for services performed by all current and future members of the Tribe's Tribal Council in their official capacity as Tribal Council. The deductions were to begin on August 15, 2019. (Resolution No. 19-19)

c. Action Forms

Treasurer McGovran requested for anyone that brings a request for sponsorships, travel etc., to bring two copies; one for the record and one for the back-up that goes with the action form to fiscal.

Council Member Van Huss inquired about action forms being presented for any action and who's bringing the action agenda item to the table, should be responsible for doing their own action forms, that includes Tribal Council, Directors and Staff. Treasurer McGovran stated that she is responsible for the fiscal actions. It was also reported that Pearla Velasco, Fiscal Technician, will not process any travel until an action forms are filled out and if there any changes in travel, it must be done by an action form.

d. 2020 Projected Budget

Tribal Council discussed the budget and what staff is needed at the Administration office. For now, Tribal Council agreed to keep the Chief Administration Officer, Maintenance, combine Assistant Chief Administrator, Admin II, and Grant Writer into one position. Treasurer McGovran will present the projected budget at the next meeting.

3. Council Member Vann Huss

a. Child Care Plan 2019-2022

Glenn Basconcillo gave an update on the Public Hearing that was held on 09/03/19. Mr. Basconcillo reported that the plan will be submitted tomorrow, 09/06/19 with the current revisions that Tribal Council did at last week's meeting. The plan does not have to be concrete; revisions or amendments can always be done at a later date. Tribal Council discussed the issue of the provider depending on the money even when a child is sick and stays home, so the provider is not paid for the day or days that the child misses. Tribal Council realizes that need, so Tribal Council agreed to pay the provider for sick days. Mr. Basconcillo will add that change to the plan.

A discussion was held regarding having the right staff to manage the program and its services. Mr. Basconcillo also stated that there are no policies and procedures for the program.

*Council Member Van Huss motioned to go into executive session #2 @ 11:42 a.m.
Treasurer McGovran seconded. Mc 5/0/0*

b. TANF Update – Exec. Session #2

Numerous discussions were held regarding program ideas, personnel, tribal council roles, etc.

Tribal Council took a lunch break @ 1:00 p.m.

Tribal Council resumed @ 1:29 p.m.

c. NCAI Task Force Update

Maryann's call – following up with the email for help with the booth.

d. CIMC – Elders Program

This item was tabled.

VIII. Executive Session

1. ICWA

a. Resolution – needed signatures.

2. Enrollment

A discussion was held with the Enrollment Committee and Enrollment Technician.

Treasurer McGovran motioned that those who only received the letter about unsigned social security cards are exempt by administration error. Secretary Gutierrez seconded. Mc 3/2/0

3. Treasurer McGovran – These items were tabled until the next meeting.

a. Evaluation

b. Personnel

4. Council Member Van Huss

a. STC

A discussion was held.

Treasurer McGovran motioned to come out of executive session #2 @ 4:41 p.m. Council Member Van Huss seconded. Mc 5/0/0

IX. Mail / Travel

a. Federal Grant Summit – Denver

Secretary Guitierrez motioned for Vice-Chairperson Beihn, Council Member Van Huss, Treasurer McGovran, and CFO Teri Haggard to attend. Council Member Van Huss seconded. Mc 5/0/0

b. 2020 Visitor's Guide Ad

Council Member Van Huss motioned to expend \$995.00 for the ad. Secretary Guitierrez seconded. Mc 5/0/0

c. Adopt-A-Highway – Treasurer McGovran will follow up with CFO, Teri Haggard about giving the information to Charlie Alterkruse.

d. Ray Jones

Council Member Van Huss motioned to sponsor \$2,500.00 for the Eagle Sponsor. Secretary Guitierrez seconded. Mc 5/0/0

e. Yosemite Lakes Park Fair – 09/28/19

FYI -Tribal Council agreed to post it.

Yosemite Badgers Game Program Book

Council Member Van Huss motioned to pay \$300.00. Vice-Chairperson Beihn seconded. Mc 5/0/0

X. Next Meeting – September 09, 2019.

XI. Adjournment

Treasurer McGovran motioned to adjourn @ 6:00 p.m. Secretary Guitierrez seconded. Mc 5/0/0

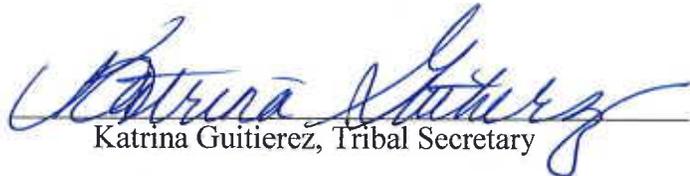
Minutes submitted by: **Katrina Guitierrez** – 09/10/19



COUNCIL APPROVAL

At a meeting of the Tribal Council of the North Fork Rancheria, call and convened on the **21st** day of **November, 2019**, at which a legal quorum was present, these minutes were approved as amended by a vote of 3 For 0 Against 0 Abstaining.

DATED this 25th day of November, 2019.



Katrina Guitierrez, Tribal Secretary



Fred Beihn, Tribal Vice-Chairperson